

Town of Lyme  
Select Board Meeting  
Minutes for August 22<sup>nd</sup>, 2013  
Approved: August 29<sup>th</sup>, 2013

The following were present for part or all of the meeting: Charles J. Smith (Chair), Susan J. MacKenzie (member), Chief O'Keefe (Police Chief) and Dina Cutting (Administrative Assistant).

1. Chair Smith called the select board meeting to order at 8:00AM
2. Smith moved to approve the minutes of the August 15<sup>th</sup>, 2013 meeting. Seconded by MacKenzie. Voted unanimously in favor.
3. Matters arising:
  - Road side mowing complaints were reviewed. Cutting noted she had received 2 complaints and Vidal had received 1. Smith will e-mail and met with Frommer's concerning their issue. Mackenzie will meet with Houser concerning Washburn Hill Road issues.
  - 25' right of way for roads was discussed. Smith will go and measure from the center line to determine the right of way.
  - Noise complaints were discussed. The Town does not have any ordinances concerning noise. The state statues would regulate this given the lack of local ordinances. Chief O'Keefe will look into this matter.
  - The ball field vandalism was discussed; the board felt the gate should not be closed all the time until after Labor Day. Cutting was asked to organize opening it in the morning and closing it in the evening.
4. At 8:20AM the board moved to a site visit for an inspection of a possible discretionary preservation easement located at 280 Orford Road. The Selectboard members moved to the site. The Selectboard and Ms. Barnes toured the barn for consideration. At 8:50AM the Board members returned to 1 High Street, Town office conference room. Smith and MacKenzie reviewed the information pertaining to the discretionary preservation easement and went through the questionnaire Cutting will attach the tax card to this form and the Selectboard will hold a Public Hearing on Thursday September 12<sup>th</sup>, 2013 at 8:00AM in the Town office conference room.
5. Steven Williams came into the meeting at this time to confirm the Selectboard wished the Highway crew cut all road sides. He explained that some people are coming out while they are mowing and asking them not to mow specific places. The Selectboard confirmed they should be mowing all road sides within the road right of way.
6. Chief O'Keefe reported Lock Lyme Lodge continues to voice their safety concerns with the foot traffic crossing route 10 at Lock Lyme Lodge. Chief O'Keefe has encouraged the Lodge owners to work with the State of NH DOT to come up with possible solutions to help this area. Lock Lyme Lodge has decided to put out bright yellow safety people, purchase a radar gun, and possibly more signage. This will need to go through the State of NH DOT for approval. The State has decided they will set a trailer up in this area to collect data on vehicles and speed traveled.
7. Fuel Oil and Propane pricing was discussed. \$3.429 for fuel oil and \$1.859 for propane. The Selectboard moved to lock in at these prices. Smith moved to lock in at \$3.429 and \$1.859. Seconded by MacKenzie. Voted unanimously in favor.
8. Pathways requested confirmation on the survey for Fisher Bridge. The sense of the board was to not have a survey done at this time. This bridge repair will be moving ahead with L&M and a survey is not necessary.
9. Committee & Commission reports:
  - MacKenzie reported the Energy committee continues to work on gathering information concerning the moisture in the Highway garage and the replacement of insulation. The Energy Committee would like to use their budget line for seeking professional advice

- concerning the moisture in the Highway garage. Smith thought this would be fine.
  - Goose Pond Road intersection was noted again as a difficult line of site intersection.
  - Stearns feels Highbridge Road is the road needing the most work in the Town at present. He cited the road is dangerously narrow, trees, and undermining.
10. The first meeting with the Budget committee will be held on September 25, 2013.
  11. The bid for mowing needs to go out soon and needs to include cemetery and parks mowing.
  12. Smith & MacKenzie had reviewed Patty Jenks, Town Clerks memo. Smith moved and MacKenzie seconded to support the Town Clerks recommendation to hire Rebecca Wheeler as a part-time clerk to be trained in the Town Clerks office.
  13. The Selectboard reviewed the Highway job description. A Final draft will come to the Selectboard next week. The Selectboard will invite the Highway employees to come and discuss this draft position description at that time. Transfer Station job descriptions will be sent out for review next week.
  14. At 10:55AM Smith moved to adjourn. Seconded by MacKenzie. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting